

October 2021

Are you a customer service professional that is looking for your next challenge? Join this small team with a reputation that is built on service.

Internal Sales – Customer Service

- Award winning metal finishing and distribution company.
- Service the architectural building products segment.
- Significant growth opportunities and career development.

Our client...

Our client is one of the largest dedicated coaters of Aluminium in Australia, with 3 plants in operation, incorporating 9 production facilities. Started some 30 years ago, the vision of the company founders was to develop an organisation to specialise and excel in surface finishing, and that early vision has remained central throughout the growth and diversification of this business.

What they Offer

Being a forward-thinking company that thrives on seeing their people develop and believing that effort should always be rewarded, they are offering the right person with drive and enthusiasm the following:

- Competitive base salary
- Superannuation
- Training and development
- Secure working environment

You're Responsibilities

Based in their Dandenong South offices and reporting to the company's Sales Manager, this role will be responsible for:

- Handle customer enquiries efficiently and raise quotations and/or orders.
- Follow up on quotations and liaising with the sales department.
- Making outbound calls to deliver on sales objectives and KPIs.
- General front office, sales administration, CRM and customer service functions.

What you will bring

This full-time position will suit someone who has the following attributes:

- Internal sales & customer service experience working in a small team environment.
- Excellent communication skills: tech savvy and systems orientated.
- Enjoys the challenge of multi-tasking in a fast-paced diversified business.
- Reliable, enthusiastic and with a strong work ethic, with a focus on customer service excellence.

Sound like you?

Then what are you waiting for? Hit the apply button to send a covering letter addressing the selection criteria and an up-to-date resume quoting reference No. KE 0283E or call David Esler on 0420 905 580 for a confidential discussion.

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